



**Billing Code: 4410-FY-P**

**DEPARTMENT OF JUSTICE**

**[OMB Number 1140-0080]**

**Agency Information Collection Activities;**

**Proposed eCollection eComments Requested;**

**Notification of Change of Mailing or Premise Address**

**AGENCY: Bureau of Alcohol, Tobacco, Firearms and Explosives, Department of Justice.**

**ACTION: 60-day Notice.**

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**SUMMARY:** The Department of Justice (DOJ), Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), will submit the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995.

**DATES:** Comments are encouraged and will be accepted for 60 days until **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**FOR FURTHER INFORMATION CONTACT:**

If you have additional comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Christopher Reeves,

[Christopher.R.Reeves@usdoj.gov](mailto:Christopher.R.Reeves@usdoj.gov) , Chief, Federal Explosives Licensing Center, 244 Needy Road, Martinsburg, WV 25405.

**SUPPLEMENTARY INFORMATION:** Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and if so how the quality, utility, and clarity of the information to be collected can be enhanced; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of this information collection 1140-0080:

- 1 *Type of Information Collection:* Extension of an existing collection.
- 2 *The Title of the Form/Collection:* Notification of Change of Mailing or Premise Address.
- 3 *The agency form number, if any, and the applicable component of the Department sponsoring the collection:*

Form number: None.

Component: Bureau of Alcohol, Tobacco, Firearms and Explosives, U.S. Department of Justice.
- 4 *Affected public who will be asked or required to respond, as well as a brief abstract:*

Primary: Not-for-profit institutions.

Other: Business or other for-profit.

Abstract: Licensees and permittees whose mailing address will change must notify

the Chief, Federal Explosives Licensing Center, at least 10 days before the change.

The information is used by ATF to identify correct locations of storage of explosives

licensees/permittees and location of storage of explosive materials for purposes of

inspection, as well as to notify permittee/licensees of any change in regulations or

laws that may affect their business activities.

5 *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* An estimated 1,000 respondents will take 10 minutes to respond via letter to the Federal Explosives Licensing Center.

6 *An estimate of the total public burden (in hours) associated with the collection:* The estimated annual public burden associated with this collection is 170 hours.

If additional information is required contact: Jerri Murray, Department Clearance Officer,  
United States Department of Justice, Justice Management Division, Policy and Planning Staff,  
Two Constitution Square, 145 N Street NE, Room 3E-405B, Washington, DC 20530.

Dated: September 11, 2014.

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Jerri Murray,  
  
Department Clearance Officer for PRA,  
  
U.S. Department of Justice.